



## Call for Members: Coordinated Access Council

Operating toward a shared vision of Coordinated Access and guided by the Reaching Home mandate to implement a Coordinated Access model in the City of Winnipeg, the Coordinated Access Council will be a group of people, representing various sectors and stakeholder groups, who are committed to working in collaboration and cooperation to guide and promote a common vision for the goal to end homelessness in Winnipeg.

The Coordinated Access Council will advise on:

- The values and principles that the work will operate from
- The policies and procedures that will operationalize Coordinated Access
- The priority populations that the model will initially focus on
- The organization that will coordinate the work

## Representation

Membership will be at least 70% Indigenous (First Nation, Métis or Inuit). Efforts will also be made to seek representation of individuals qualified from

- Elders
- People with lived/living experience of homelessness
- 2SLGBTQI people
- Youth
- Women
- Persons with Disabilities
- People transitioning out of systems, including the child welfare, justice, education, domestic violence and health care systems
- Newcomer community
- Community service providers, including addiction supports, mental health supports, women support services
- Indigenous community

## How to Apply

Interested applicants will complete the enclosed application form and submit it to [info@endhomelessnesswinnipeg.ca](mailto:info@endhomelessnesswinnipeg.ca) **before end of day on Friday, January 22, 2021**. Successful applicants will demonstrate experience with or knowledge of:

- Housing and homelessness in Winnipeg
- Lived or living experiences of homelessness
- Housing and social housing programs
- Low-Income housing providers and developers
- The criminal justice system
- Health Care, including for mental health and substance use
- The education system
- Disability-serving or focused organizations
- Community service organizations



- Child welfare system
- Governance
- Cultural safety for Indigenous and newcomer people
- Barriers to accessing supports for people experiencing homelessness
- Trauma informed care
- Housing First
- Frontline or management roles in housing or homelessness sectors

Successful applicants will also commit to:

- Attend and fully engage in meetings for a one, two- or three-year term
- Working toward ending homelessness
- Accountability to the community
- Sign and abide by Conflict of Interest policy and procedures
- The Guiding Principles according to the Seven Sacred Teachings of love, truth, wisdom, courage, respect, honesty, and humility.

**To learn more, please review the enclosed Terms of Reference**



## Terms of Reference Coordinated Access Council

### **PURPOSE:**

The **Coordinated Access Council** will assist End Homelessness Winnipeg, in its role as backbone support for the homeless-serving sector, to develop and implement a Coordinated Access system in the City of Winnipeg, by providing input and guidance on the system's:

- Integration of Indigenous values and approaches
- Guiding principles, policies, and operating procedures
- Engagement of sectors involved in providing services, programming, resources, knowledge and wisdom to those experiencing homelessness or precariously housed
- Community-level outcomes for ending homelessness in Winnipeg
- Access point locations and design
- Triage processes and assessment tools
- Priority population/s to be served, as informed by research to date
- Vacancy matching and referral processes
- Planning, implementation, and monitoring
- Information needs for monitoring inflow to homelessness, active homelessness, and outflow from homelessness, as well as migration patterns of those experiencing homelessness
- Implementation of the First Nations Principles of OCAP: Ownership, Control, Access and Possession of data and collection processes

### **RESPONSIBILITIES:**

Council members will be responsible for:

- Identifying barriers and gaps in engagement of organizations and/or individuals, to support community inclusion.
- Identifying and supporting various engagement methods to ensure stakeholder inclusion.
- Advising on the dissemination of information on Coordinated Access work to stakeholder groups and individuals.
- Advising on priority criteria for the population/s of people that will be served by Coordinated Access.
- Advising on the matrix tool to be used to identify priority populations to be served by Coordinated Access.
- Advising on options for the structure, policies, and procedures of Coordinated Access.
- Advising on the principles under which Coordinated Access will operate
- Committing to a 1, 2- or 3-year term
- Participating in virtual or in-person monthly meetings, starting February 2021
- Reviewing documents sent prior to meetings to prepare for discussion
- Striving to undertake this work in an impartial and objective manner

End Homelessness Winnipeg will be responsible for:

- Circulating meeting minutes and agendas
- Disseminating information connected to Coordinated Access.
- Reporting on engagement activities

### **MEMBERSHIP:**



The **Coordinated Access Council** will be comprised of thirteen (13) representatives from the following stakeholders:

- Service providers (management or frontline)
- Indigenous Service providers
- People with Lived Experience
- Subject Matter Experts: HIFIS, Privacy Law, Systems Change, Local Housing, Local Homelessness Response System.

70% of the members will be Indigenous (First Nations, Métis or Inuit).

The Council will strive for composition that includes representation from the following stakeholders:

- Newcomers
- Lived/Living experience of homelessness: adult
- Lived/Living experience of homelessness: youth
- Lived/Living experience of homelessness: 2SLGBTQ+
- Service Provider: 2SLGBTQ+
- Service Provider: Youth
- Service Provider: Disability
- Service Provider: Indigenous
- Service provider: Newcomer
- Service Provider: Housing First
- Service provider: Mental Health
- Service Provider: Addictions
- Service Provider: Seniors
- Shelter Provider: Youth
- Shelter Provider: Adult
- Shelter Provider: Family Violence
- Municipal, provincial, or federal government representatives
- Community Advisory Board for Reaching Home
- HIFIS4
- Elder(s)/Knowledge Keeper(s)

Participation is voluntary. Members shall not appoint alternates or proxies for meetings they are unable to attend. Honoraria will be provided for Elders/Knowledge Keepers and people with lived experienced people. Transportation to in-person meetings will be provided for those who require it.

Selection of new members will be based on the following criteria:

- Experience providing services/programs in the homeless-serving sector or of homelessness
- Demonstrated engagement with, interest in, and commitment to the development of a Coordinated Access system in Winnipeg
- Representation and reflection of the people experiencing homelessness.

The initial selection process will be undertaken with guidance and support of the Elders that have been involved in Coordinated Access work to date.

# COORDINATED ACCESS COMMITTEE APPLICATION



1. Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

3. Email: \_\_\_\_\_

4. Phone: \_\_\_\_\_

5. Employer/Volunteer Organization:

6. Position: \_\_\_\_\_

7. I belong to the following Stakeholder Groups – check all that apply:

- Indigenous
- Newcomer
- Lived/Living experience of homelessness: adult
- Lived/Living experience of homelessness: youth
- Lived/Living experience of homelessness: 2SLGBTQ+
- Service Provider: 2SLGBTQ+
- Service Provider: Youth
- Service Provider: Disability
- Service Provider: Indigenous
- Service provider: Newcomer
- Service Provider: Housing First
- Service provider: Mental Health
- Service Provider: Addictions
- Service Provider: Seniors
- Shelter Provider: Youth
- Shelter Provider: Adult
- Shelter Provider: Family Violence

8. I bring the following Experiences – check all that apply:

- Navigating barriers to accessing homelessness supports
- Working from a gender lens
- Offering culturally safe services and programs for Indigenous people
- Offering trauma informed services and supports
- Offering services from a harm reduction lens
- Offering eviction prevention services/support
- Operating a Housing First program
- Operating a Shelter for youth/adult/family
- Providing Housing Supports
- Other work in housing or homelessness services: \_\_\_\_\_
- Governance

# COORDINATED ACCESS COMMITTEE APPLICATION



9. I bring Knowledge and Skills in the following areas – check all that apply:

- Systems Change
- Collective Impact
- Consensus Building
- Conflict Resolution
- Privacy and confidentiality policy and law
- Data Collection
- Program Evaluation
- Housing and homelessness response systems in Winnipeg
- Municipal, provincial and federal funding programs and priorities
- Municipal, provincial and federal policies and priorities that impact people experiencing homelessness
- Alignment between Coordinated Access and government funding streams
- Building political will to support systems change
- Building broad community networks
- Recognizing the impacts of colonization on Indigenous peoples
- Indigenous or Newcomer world views and cultural safety

10. Please share how your experiences, knowledge and skills support the work of Coordinated Access:

11. Can you commit to 4 hours of volunteer time per month for reviewing documents and attending a meeting?

- Yes
- No

12. If you are employed weekdays, will your employer support your participation in this work by allowing you to use staff time to attend meetings?

- Yes
- No

13. If you are a person with lived or living experience of homelessness, would you like to receive an honorarium for sharing your expertise at meetings?

- Yes
- No

Thank you! Please return this completed form by email to [info@endhomelessnesswinnipeg.ca](mailto:info@endhomelessnesswinnipeg.ca) by 5pm on Friday, January 22, 2021.